

Colorado Licensed Legal Paraprofessional Examination Standard Test Schedule

Exam Date: NOVEMBER 12, 2024

STANDARD TEST TIME SCHEDULE: All testing times are in MOUNTAIN TIME.

Test Location: TBD

Personal Belongings: Items that cannot be brought into the testing room may be placed in the designated area for Personal Belongings. Secured lockers are not available, but proctors will be in the personal belongings area at all times. **Please see the Applicant Agreement for the list of acceptable items to the testing area and/or watch the LLP Exam Information Webinar via Zoom to be held October 3, 2024.** Information on the Exam Information virtual webinar will be sent to all examinees for live attendance and a recording is made available for later viewing.

Laptop: The essay portion of the exam is completed on your personal laptop; you will be using your own computer and will need to bring it to the test site. See the computer technical information on our website for more information. Taking the essay portion of the exam on the computer does not mean you will not get a booklet with the essay questions; the computer is used strictly for typing and submitting your essay answers. All applicants will receive a printed booklet and scratch paper to take the exam.

Schedule: Doors open at 7:00 a.m. for check-in and security screening. Please note that security screening and checking identification cards takes a significant amount of time, so please plan accordingly. If you are running late, continue to make your way to the exam site. Exam start times will be adjusted if warranted due to weather or significant traffic congestion/accidents. Morning Schedule – once you enter the testing room, you should find your assigned seat and set-up your computer; there will be laptop instructions at your seat. Examinees must be in their seats for beginning of exam instructions.

Test Session		Start Time	Length of Time	End Time
AM	Doors to Testing Room Open	7:00 AM		
Applicants Set-Up Computers		7:00 AM		8:15 AM
Essay Instructions		8:15 AM		8:30 AM
ESSAY Exam		8:30 AM	90 mins	10:00 AM
Collect materials, put away laptops		10:00 AM		10:15 AM
Ethics Multiple Choice Instructions		10:30 AM		10:45 AM
Ethics Multiple Choice Exam		10:45 AM	90 mins	12:15 PM
Lunch Break				
		12:15 PM (MST)		1:15 PM
PM	Doors Open	1:15 PM		
Family Law Multiple Choice Instructions		1:30 PM		1:45 PM
Family Law Multiple Choice Exam		1:45 PM	3 hours	4:45 PM
Exam Concludes – closing instructions				